

# DIDOMI *Checklist*

## Artificial Intelligence and data privacy checklist

- ✓ **Understand the data flow:**
  - Figure out what data is collected and used by AI and how it is processed.
- ✓ **Define clear purposes:**
  - Clearly outline the goals and intentions for using AI within the company.
- ✓ **Comply with regulations:**
  - Adhere to data privacy regulations and ensure proper user consent for data collection and AI usage.
- ✓ **Minimize data collection:**
  - Limit the amount of data collected and used by AI, and don't share sensitive information.
- ✓ **Select tools with privacy in mind:**
  - Prioritize AI models and systems that offer transparency and explainability in decision-making.
- ✓ **Monitor and assess continuously:**
  - Regularly assess AI systems, gather user feedback, and iterate on models and systems.
- ✓ **Train and sensitize collaborators:**
  - Promote a culture of responsibility internally to ensure ethical use.